

Coxheath and Farleigh Junior Football Club

Annual General Meeting 23 June 2018

Minutes

Apologies – Ian Jeffrey.

Minutes of the last meeting – There were no minutes to approve as the Secretary was absent from this meeting due to illness.

Chairman's Report – The Chairman reported that the club was continuing to progress and this was being recognised by Kent F.A., the local leagues and the community that it is part of. He thanked the Secretary, other management committee member, team managers and other volunteers for ensuring progress continued to be made. The Maidstone Boys Primary League were approaching their 50th anniversary and had initially asked the club to be involved in the celebrations. This would be an honour for the club.

The Rising Stars Academy was going from strength to strength and thanks were given to Jodie Crane and her helpers for enabling this. Two under 8 teams will be formed from some of the children who have been attending Rising Stars on Saturday mornings.

The 2017-18 season had been successful for several club teams. The Chairman gave details of these achievements at the meeting.

A fundraising committee had been formed and was taking forward the organisation of relevant events. This committee will report to the club management committee and will have a separate club bank account. Note – It is the club's Treasurer responsibility to ensure all accounts are maintained correctly.

Secretary's Report – Charter Standard status was secured for season 2018-19 back in April. This will be the third season for the club holding charter standard status. The club continued to progress and needed to cope with the expansion of Coxheath and the surrounding areas due to continued house building. If the club were to grow the number of teams it has it will need the use of more pitches. Some schools in the area had unused pitches but were not keen to have them in use at weekends, more through inconvenience than any real reason. The club will continue to work with local schools to work together for the benefit of the community.

Regarding pitch marking it was thought more practical to pay a contractor to undertake this task on a regular basis. Maximum cost per season circa £500. The Chairman will liaise with the contractor to organise this for the forthcoming season. ACTION NH.

The condition of the middle pitch was discussed. Particularly the stones that were all over the pitch when it dried out. This pitch was considered unplayable until this situation was

resolved. It may be that the house builders would be able to assist in this regard? They may also be able to assist with The Beacons and the drainage issues it has. ACTION NH.

It was also suggested that a meeting be arranged with the Parish Council to discuss what could be done about the middle pitch, with the Chairman and Secretary to attend this meeting. ACTION NH TO ARRANGE.

In the mean time alternative pitches would be sought to replace the middle pitch. ACTION NH & MC.

2017-18 Accounts – The Secretary took the meeting through the annual accounts for the year ended 31 March 2018. He thanked the Treasurer, Sandy Turner, for her efforts during the year and beyond. Following on from the previous years significant deficit a budget had been set for 2017-18 to increase club reserves, so that in the future the club could contribute circa £5,000 to any improvement scheme that may arise to benefit the club. This would continue in 2018-19 to enable the club to have reserves of circa £10,000. The Accounts were approved by the meeting.

Changes to club constitution and Rules – Kerry Butler (KB) requested that the meeting consider a change to the above so that all club officer, managers and coaches have a valid CDS check in place always. The Secretary explained that he had checked with Kent F.A. and they had confirmed that the roles of Treasurer, Schools Liaison Officer and Registrations Officer did not require a DBS in place for these roles. The meeting discussed the proposed rule change and passed the said change by majority in a vote. ACTION MC. The Chairman proposed that the club management committee be expanded to include all Child Welfare Officer roles. This was agreed, and so all Child Welfare Officer roles were now a member of the club management committee. Note – All club management committee roles are elected at the clubs annual general meeting. ACTION MC.

Election of Officers – The following were elected to the relevant management committee roles – Neil Hadley (NH) as Chairman; Martin Colwell (MC) as Secretary; Jodie Crane (JC) as Treasurer; Kerry Butler (KB) as Child Welfare Officer and Karl Brett (KB) as Assistant Child Welfare Officer.

Subscriptions for season 2018-19 – After some discussion it was agreed that there would be no increase in club subscriptions. Therefore, the subscription would be £90 and £55 for siblings. All members would be required to pay the relevant subscription before being allowed to play for the club in a league or cup match. The club management committee would consider any cases of hardship where someone would wish to pay in instalments. The Maidstone Bots Primary League, previously known as the Express Cabs League, have introduced for the forthcoming season a levy of £5 per player registered. This must be collected along with the relevant subscription before registration can take place. ACTION MS and Managers.

Budget 2018-19 – The Secretary provided details of the proposed budget for financial year 2018-19, which would enable the club to build up reserves of circa £10,000. The fundraising

committee were up and running and were expected to make a good contribution towards purchasing equipment as required for the club.

Registrations – Registration forms had been updated to consider relevant data protection regulations and to add other club details. Mark Sunnucks (MS) as registrations Officer would work with the Chairman in getting all players registered for season 2018-19. All players are required to have a FAN and this would stay with them for life. Photos can be emailed to MS for registration purposes. The registration form was available on the club website. ACTION MS & NH.

Quorum – The quorum was recorded as the club management committee plus 17 other members eligible to vote. The quorum of the club is 12.

Close of meeting – The Chairman thanked all for attending and wished them a successful year ahead.